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| West Virginia Organization for Nursing Leadership |
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| August 9, 2022  **Call for Nominations**  To all:  It is time to nominate members to serve in a WVONL leadership position.  We are accepting nominations for the **President-Elect,** **Secretary**, and for **Board of Directors** (2 Positions).  **ELIGIBILITY**  **Section 6.1. ELIGIBILITY**  **6.1.1** Any voting member in good standing shall be eligible to hold a position as an officer or as a board member.  **6.1.2** The President and President-Elect shall be nurses in leadership practice and active members of AONL upon installation.  **Section 6.3 ELECTION AND TERM**  **6.3.1 Terms**  **6.3.1.1** Officers shall be installed at the Fall Conference and shall assume their duties on January 1st of the following year. They shall serve for a term of two years.  **6.3.1.2** Elected Directors shall be installed at the Annual meeting in the Fall and serve for a term of three years. Their term begins on January 1st of the following year.  **6.3.1.3** There shall be six (6) elected directors serving terms of 3 years. Two (2) directors will be elected each year so that the terms of office are staggered and will ensure continuity of the Board.  **6.3.1.4** No officer or director may serve more than ten (10) consecutive elected years in any one office or combination of offices.  **President-Elect**  The president-elect shall, in the absence of the president, perform all duties  and assume all responsibilities of the president. The President-elect shall:   * Serves for a two-year term * Serve as Chairperson of the Program Committee * Responsible for the annual conference, including speakers, continuing education credits, conference site, and ensuring it is cost effective and budget neutral * Monitor and encourage the committee chairs to complete duties * If needed, take over a chair responsibility to ensure the tasks are completed, or mentor the chair to get the work completed * Ensure the strategic plan is actualized * Prepare for succession to the President. * Prepare and orient the new President-elect   **Secretary**  The secretary shall prepare the minutes of all meetings of the WVONL, including Officers, Board, and membership meetings, which shall be available to the members for inspection. In the event the secretary is unable to attend a business or board meeting, a member of the Board will be appointed secretary pro tempore for the purpose of recording minutes of that meeting. The secretary shall maintain all documents as it relates to the historical information of the organization. The Secretary shall complete the following duties:   * Serves for a two-year term. * Coordinates with chapter treasurer and membership chair for membership   updates   * Prepare minutes of all meetings and maintain them in a permanent format. * Prepare and distribute minutes of meeting in advance of the next meeting * Supply the president with a list of any items of business carried over from   the prior meeting, in advance of the president’s preparation of the agenda   * Keep the official copies of all legal documents, including by-laws, chapter   policy manual, and Board Orientation information   * Prepare and keep copies of all official correspondence as directed by the   President   * Collect copies of programs, reports, and other items of future historical   interest in proper files   * Maintain chapter activities information in an electronic format * Prepare your successor for taking over at the end of the term of office.   **Director**   * Serves for 3-year term * Assists in guiding the organization by chairing a committee or task force, * Assists in strategic planning, assists in formulating goals and bylaws for the organization and assists in the implementation of the goals, strategic plan in accordance with the bylaws. * Assists in actively recruiting new members and involved in membership retention.   We will be accepting nominations **until August 24, 2022**.  Please verify a willingness to serve if elected with your nominee.  You may self-nominate.  Please reply to this notice by submitting your nomination, a brief candidate bio, and resume or CV of the candidate.  **Deadline will be August 24 ,2022 for nominations**. We will contact the nominee to verify willingness to serve and obtain some information for the ballot.  Thank you for supporting WVONL!  The WVONE Nominations Committee |